



## Waupaca Library Foundation - Draft Minutes

**Meeting Date:** January 11, 2021

**Place Meeting Held via Zoom**

**Time:** 6:00 PM

### ROLL CALL

Present: Jeanne Bootz, Julie Eiden, Linda Hagen, Sarah Hanneman, Sue Heideman, Alan Kjelland, Becky Liegl, Heidi Nowicki, Jim Olsen, Melanie Peterson, Wilson Roane

Absent: Anne Justmann, Vance Linden

Also Present: Peg Burington (Library Director), Liz Kneer (Exhibit Room Coordinator)

**Meeting called to order at 6:00pm** by Sue Heideman, Vice President

### I. Approve the meeting agenda

Motion by Alan Kjelland Seconded by Wilson Roane

Approve the meeting agenda.

Ayes – 8, Nays – 0, Absent - 2      *Motion Carried*

### II. Approve minutes of October 2020 Foundation meeting

Motion by Alan Kjelland Seconded by Wilson Roane

To accept the minutes of the October 2020 meeting

Ayes – 8, Nays – 0, Absent - 2      *Motion Carried*

### III. Election of Members and Officers

#### A. New Members -

Motion by Linda Hagen Seconded by Heidi Nowicki

To nominate new foundation members Jeanne Bootz, Becky Liegl, and Melanie Peterson to 3 year terms.

Ayes – 8, Nays – 0, Absent - 2      *Motion Carried*

#### B. Existing members to new three year terms -

Motion by Alan Kjelland Seconded by Jim Olsen

To nominate Wilson Roane, Sue Heideman and Linda Hagen to another 3 year term.

Ayes – 11, Nays – 0, Absent - 2      *Motion Carried*

#### C. Election of Officers -

Motion by Wilson Roane Seconded by Linda Hagen

To nominate the following officers for one year.

Vance Linden, president

Sue Heideman, vice president

Jim Olsen, Treasurer

Julie Eiden, Secretary

Ayes – 11, Nays – 0, Absent - 2      *Motion Carried*

#### **IV. Exhibit Room Report** by Liz Kneer, Exhibit Room Coordinator

1. All in person exhibits are currently postponed due to the pandemic. The committee is waiting until Fall to plan in person exhibits. The exhibit room is currently being used for a video editing room.
2. Youth Art Month exhibit will be done virtually with virtual awards.
3. Craft kits are being produced for curbside pickup.
4. Liz Kneer applied and received a \$1000 grant for a future East Asia Exhibit.
5. The exhibit room is continuing to engage through YouTube, curbside kits, the Internet, and Facebook visits.

Motion by Jim Olsen Seconded by Heidi Nowicki  
To approve the exhibit room budget of \$3000 for 2021.  
Ayes – 11, Nays – 0, Absent - 2      *Motion Carried*

#### **V. Treasurer's Report** by Jim Olsen, Treasurer

As of Dec. 31, 2020 - Income = \$33,661.78, Expenses = \$24,369.66  
With a total of \$150,030.33 in budget at 2020 year end.  
The current fundraising from the Fall fundraising letter is doing well.

Motion by Wilson Roane Seconded by Linda Hagen  
To accept the treasurer's report.  
Ayes – 11, Nays – 0, Absent - 2      *Motion Carried*

#### **VI. Library Report** by Peg Burington, Library Director

1. Digitization project - New partner - the Wisconsin Historical Society to complete the project (\$31,000), but all digitization projects are on hold because of the pandemic.
2. Library is requesting Liz Kneer, Exhibit Room Coordinator, represent the exhibit room and library at the Waupaca Rotary Club. This would increase her hours and cost an additional \$1800.00 per year.
3. A request was made to form a separate fundraising committee to plan fundraisers for the library. Peg will bring back this idea with specifics on time commitment/goals at the April meeting.

Motion by Jim Olsen    Seconded by Wilson Roane  
To approve \$1,800.00 addition to the Exhibit Room Coordinator's salary to allow her to attend Rotary meetings.  
Ayes – 11, Nays – 0, Absent - 2      *Motion Carried*

#### **VII. Old Business**

#### **VIII. New Business**

#### **IX. Adjournment**

Motion by Wilson Roane    Seconded by Linda Hagen  
To adjourn  
Ayes – 11, Nays – 0, Absent - 2      *Motion Carried*  
***Adjourned at 6:48pm***