



Application for Employment

City of Waupaca/Public Library
111 S. Main Street
Waupaca, WI 54981
715-258-4414

Personal Information

Last Name	First Name
Street Address	
City	State
Home Phone	Zip Code
Work Phone	Social Security Number

Education

High School Attended	
City/Village	State
Did you graduate?	GED Certificate?
College Attended	
City/State	Begin and End Dates
Did you graduate?	Degree/Major
Other Colleges	
City/State	Begin and End Dates
Did you graduate?	Degree/Major
Business/Tech School attended	
City/State	Begin and End Dates
Did you graduate?	Degree/Major

Special Skills or Training

Employment History

Current Position Title or Job Classification	Begin and End Dates
Employer's Name and Address	Supervisor's Name and Telephone
Duties	Annual Salary/Wages
Reason for Leaving	
May we contact your current employer/supervisor?	
Position Title or Job Classification	Begin and End Dates
Employer's Name and Address	Supervisor's Name and Telephone
Duties	Annual Salary/Wages
Reason for Leaving	
Position Title or Job Classification	Begin and End Dates
Employer's Name and Address	Supervisor's Name and Telephone
Duties	Annual Salary/Wages
Reason for Leaving	

Employment History Continued

Current Position Title or Job Classification	Begin and End Dates
Employer's Name and Address	Supervisor's Name and Telephone
Duties	Annual Salary/Wages

Reason for Leaving

Position Title or Job Classification	Begin and End Dates
Employer's Name and Address	Supervisor's Name and Telephone
Duties	Annual Salary/Wages

Reason for Leaving

Military Service

Branch of Service	Begin and End Dates
Active Duty or Reserve	Highest Grade
Skill Specialty or Primary Duty	

List special schooling or training acquired during your Military Service

List any scholarships, apprenticeships, licenses, certifications or other important qualifications.

References (Please avoid listing family members)

Name 1

Address

Profession

Telephone

Number of years acquainted

Name 2

Address

Profession

Telephone

Number of years acquainted

Name 3

Address

Profession

Telephone

Number of years acquainted

Supplementary Information

Position applied for

Type of employment desired Full-time Part-time Temporary

Are you now or were you ever employed by this city?

If yes, what position?

Begin and end dates

Reason for leaving

List any relatives employed by or currently holding an
Appointive or Elective position in this city

Do you have a valid driver's license?

Have you ever been convicted of a felony?
If yes please explain below