

**WAUPACA AREA PUBLIC LIBRARY**  
**107 South Main Street**  
**Waupaca, WI 54981**

Library Board Meeting  
June 12, 2007

Call to Order

Meeting Called to order at 6:33 PM by Library Board President Julie Eiden

1) Roll Call

Present: Connie Andraschko, Shari Camann, Richard Dance, Julie Eiden, Molly Muenster, Gerald Murphy, Robert Nelson, Mary Trice

Absent: William Parker

Also Present: Sue Abrahamson, Gerald Brown, Dominic Frandrup

2) Approval of Agenda

1) R. Dance                      2) R. Nelson                      Unanimously Approved

3) Open Meeting statement read by Julie Eiden

4) Exhibit Room Information

Sue Abrahamson gave the board a power point presentation on "Between the Fences" the Smithsonian exhibit coming to our library in September 2007.

No Exhibit Room Committee meeting was held

5) Approval of minutes from Tuesday May 8, 2007

1) G. Murphy                      2) R. Dance                      Unanimously Approved

6) Approval of monthly bills \$21,123.12 (plus donations of \$2,497.91 during May)

1) S. Camann                      2) R. Dance                      Unanimously Approved

7) All personnel costs including fringe benefits \$39,454.91

1) G. Murphy                      2) S. Camann                      Unanimously Approved

8) Fine Income Report

Sue explained to the board why fines were waived for Title One.

9) Circulation Chart

- a. Circulation Chart
- b. Geographic Chart
- c. Monthly Circulation

No Discussion

11) Interloan Chart

Our new delivery procedures were explained to the board.

12) Library Visits Chart

With corrections

13) Department Reports

a. Director's Report

Sue has been working with Kate Saunders on the Between the Fences exhibit. Dominic Frandrup explained the wireless internet concerns from the City Council. Jerry Brown spoke to Dave DeBolt about having the Waupaca Historic Quilt Exhibit open during library hours on Saturday June 16, 2007 for Strawberry Fest.

b. Adult Department Report

No Discussion

- c. Reference Department Report
    - i. Reference Chart
      - Dominic answered questions about printing costs & OWLS printing. Julie Eiden asked Dominic to check with the Lighthouse about a contract with them to do our printing.
    - ii. Volunteer Hours chart for adult department
      - Jerry will check on possible errors in Volunteer hours.
  - d. Youth Department Report
    - Sue stated that on-line registration was working well.
  - e. Young Adult Report
    - No Discussion
    - i. SLAG Minutes
      - No Discussion
- 14) Library Subcommittees
- a. Library Finance Committee
    - Next meeting date June 21, 2007 @ 5:00 PM
    - William Parker will be placed on the Finance committee.
  - b. Library Personnel Committee
    - Motion to accept the Personnel committee recommendation approving the evaluations of Sue Abrahamson, Peg Burington, Dominic Frandrup, Ruth Hoppe, Rhoda Engel, Marcia Gutt, Donna Hansen, Lisa Morey, Vickie Christenson & Cathy Valentyne.
      - 1) R. Dance                      2) G. Murphy                      Unanimously Approved
  - c. Library Policy Committee
    - Motion to accept the revisions to the Evacuation Policy, Reconsideration of Materials Policy, Library Personnel Policy, Severe Storms Policy.
      - 1) M. Trice                      2) S. Camann
      - Unanimously Approved
  - d. Library Planning Committee
    - No Discussion
- 15) Old Business
- a. Internet
    - Time Out software has again be delayed. We are now hoping to have it available by the end of 2007. Dominic is on the OWLS committee.
  - b. Update on wireless project
    - No Discussion
  - c. Update on appointment of new board member Connie Andraschko
    - Welcome to Connie Andraschko. Tori Black is the name of the teen that has been given to Mayor Smith for appointment to the Library Board.
- 16) New Business
- a. Retirement letter from Jerry Brown.
    - Congratulations offered to Jerry from the library board.
  - b. Review City of Waupaca code of ethics.
    - No Discussion
  - c. Information on OWLS contract increase for 2008 from Rick Krumwiede.
    - Preliminary figures from Rick show a small increase.
- 17) Announcements and Correspondence
- a. OWLS meeting minutes

No Discussion

b. Copy of City schedule for 2008 budget process

Peg will go with Jerry to these meetings.

18) Motion to adjourn @ 8:24 PM

1) R. Dance                      2) M. Trice

The next meeting of the Waupaca Area Public Library Board will be July 10, 2007 @ 6:30 PM