

WAUPACA AREA PUBLIC LIBRARY
107 South Main Street
Waupaca, WI 54981

Library Board Meeting
January 10, 2006

Present: Sheri Camann, Richard Dance, Julie Eiden, Mike Halpin-arrived @ 6:15,
Gerald Murphy, Robert Nelson, John Penney-left @ 7:35, Brenda Williams

Absent: Molly Muenster

Also Present: Jerry Brown, Peg Burington, Sue Abrahamson, Ruth Hoppe,
John Edlebeck-City of Waupaca 6:20 - 7:20 PM

- 1) Call to Order
Meeting Called to order at 6:02 PM by Library Board President Julie Eiden
- 2) Roll Call
- 3) Approval of Agenda
 - 1) R. Dance
 - 2) R. NelsonUnanimously Approved
- 4) Open Meeting statement read by Julie Eiden
- 5) Report from Dave DeBolt
No Report
- 6) Approval of minutes from December 13, 2005
 - 1) G. Murphy
 - 2) R. NelsonUnanimously Approved
- 7) Treasurer's Report
- 8) Approve monthly bills \$8,044.61
 - 1) R. Dance
 - 2) S. CamannUnanimously Approved
- 9) All personnel costs including fringe benefits \$56,034.78
 - 1) R. Dance
 - 2) B. WilliamsUnanimously Approved
- 10) Fine income report
No Discussion
- 11) Circulation Chart
 - a. Geographic Chart
No Discussion
- 12) Library Visits Chart
No Discussion
- 13) Department Reports
 - a. Director's Report
No Discussion
 - b. Adult Department Report
No Discussion
 - c. Youth Department Report
No Discussion
 - d. Reference Department Report
No Discussion
 - e. Reference Chart

- No Discussion
- f. Young Adult Report
 - No Discussion
 - i. SLAG Report
 - No Discussion
- g. Interlibrary Loan Chart
 - No Discussion
- 14) Library Subcommittee's
 - a. Library Personnel Committee
 - No Discussion
 - b. Library Policy Committee
 - Minutes distributed from January 5, 2006 Policy meeting
 - c. Library Planning Committee
 - No Discussion
 - d. Library Finance Committee
 - No Discussion
 - e. AD-HOC Expansion Committee
 - Minutes from December 23, 2005 meeting
 - Next meeting date January 19, 2006 @ 9:00 AM
- 15) Old Business
 - a. Review library Internet use
 - No Discussion
 - b. Report on upgrade of a substitute to permanent part-time.
 - Peg discussed this with Tena Dennis.
- 16) New Business
 - a. Progress report on the expansion of the Youth/YA rooms and bidding process.
 - John Edlebeck told the board what the options are for this process.
 - A motion was made for the Library staff to move forward in this by:
 - 1) Getting an estimate from the City of Waupaca
 - 2) Asking Sunshine Heating & Cooling and Bauer Electric to draw up HVAC & Electrical plans respectively at a cost of up to \$500
 - with the understanding that Bob Acord & John Edlebeck will be overseeing the project.
 - 3) The written reversal of Henry Veleker's statement that any money saved the Library by the city crew doing the work would
 - revert back to the city general fund.
 - 1) R. Dance 2) R. Nelson
 - Unanimously Approved
 - b. All Library staff will receive training on the new system January 13, 14, & 16, 2006
 - No Discussion
 - c. Discuss the value of having food for fines for those who can't afford to pay.
 - The library will be having food for fines three times in 2006. January, June & September.
- 17) Announcements and Correspondence
 - a. OWLS Meeting minutes

No Discussion

18) Motion for Adjournment @ 8:00PM

1) R. Dance 2) R. Nelson

The next meeting of the Waupaca Area Public Library Board will be February 14, 2006 @ 6:00 PM