



- d. Reference Department Report
  - Baylake bank donated 5 used computer monitors to the library.
- e. Reference Chart
  - No Discussion
- f. Young Adult Report (To be distributed)
  - No Discussion
- i. SLAG Report (To be distributed)
  - No Discussion
- g. Interlibrary Loan Chart
  - No Discussion
- 14) Library Subcommittee's
  - a. Library Personnel Committee
    - Discussion of Jerry Brown's evaluation.
  - b. Library Policy Committee
    - Next meeting date is December 1 @ 4:00PM
  - c. Library Planning Committee
    - No Discussion
  - d. Library Finance Committee
    - No Discussion
- 15) Old Business
  - a. Review library Internet use
    - Sue, Peg and Dominic will be making a presentation on internet safety to the Parent/Teacher Group at Immanuel Lutheran School.
- 16) New Business
  - a. Discussion on waiving fines for a Miracle Tree Donation
    - Motion made for the library to be a drop off point for donations made to the Miracle Tree.
      - 1) G. Murphy            2) R. Dance
      - Unanimously Approved
  - b. A comprehensive new layout for the adult department to make better use of our space and also make it more senior friendly
    - Jerry will contact Mark Merrifield Director of the Nicolet Federated Library System about doing a study for us.
  - c. Update on 2006 Budget
    - The 2006 proposed budget was approved by the City of Waupaca Finance Committee.
- 17) Announcements and Correspondence
  - a. OWLS Meeting minutes
    - No Discussion
- 18) Motion to go into closed session in accordance with Wis.Stats.19.85(1)(c) to discuss employee personnel evaluations @ 8:15PM
  - 1) R. Dance            2) G. Murphy
- 19) Motion to reconvene into open session for action @8:35PM
  - 1) R. Dance            2) B. Williams
  - Unanimously Approved
- 20) Motion to approve the evaluation of Jerry Brown
  - 1) G. Murphy            2) M. Halpin
- 21) Motion made that the Library Board president will:

1. Present the evaluation to Jerry Brown
2. Place a signed copy of the evaluation in Jerry Brown's personnel file @ City Hall
3. The statement "This evaluation was finalized at the November 2005 Library Board Meeting." Would be added.

1) R. Dance                      2) G. Murphy

Unanimously Approved

22) Motion to Adjourn @ 8:39 PM

1) B. Williams                  2) M. Halpin

The next meeting of the Waupaca Area Public Library Board will be December 13, 2005 @ 6:30 PM