

WAUPACA AREA PUBLIC LIBRARY
107 South Main Street
Waupaca, WI 54981

Library Board Meeting
May 10, 2005

Present: Shari Camann-Arrived @ 7:35, Richard Dance, Mike Halpin, Taylor Miskinis, Gerald Murphy, Robert Nelson, Brenda Williams-Left @ 8:00

Absent: Julie Eiden, John Penney

Also Present: Margaret Burington, Ruth Hoppe

1) Call to Order

Meeting Called to order at 7:08 PM by Acting President Robert Nelson

2) Roll Call

3) Approval of Agenda

1) G. Murphy 2) B. Williams

Unanimously Approved

4) Report from Dave DeBolt

Peg Burington distributed minutes from May 5, 2005 Exhibit Room Committee Meeting. Dave DeBolt was not in attendance. When questioned at the Exhibit Room Committee meeting concerning his non-attendance at the Library Board meeting, Dave did not believe that it was part of his job description.

5) Secretary's Report

a. Approval of minutes from April 12, 2005

With the following spelling correction:

10 a. Dona Saunders

1) R. Dance 2) T. Miskinis

Unanimously Approved

6) Treasurer's Report

a. Approval of monthly bills \$13,453.42

1) R. Dance 2) T. Miskinis

Unanimously Approved

b. Full Time Salaries, Wages \$13,461.15

1) T. Miskinis 2) B. Williams

c. Part Time wages \$9,477.37

1) G. Murphy 2) T. Miskinis

Unanimously Approved

d. Fine income report

No Discussion

7) Circulation Chart

No Discussion

- 8) Library Visits Chart
 - No Discussion
- 9) Department Reports
 - a. Director's Report
 - No Discussion
 - b. Adult Department Report
 - No Discussion
 - c. Youth Department Report
 - Peg distributed information to the board about Youth Programming.
 - d. Reference Department Report
 - No Discussion
 - e. Reference Chart
 - No Discussion
 - f. Young Adult Report
 - Distributed
 - j. Slag Report
 - Distributed
 - g. Interlibrary Loan Chart
 - No Discussion
- 10) Library Subcommittee's
 - a. Library Personnel Committee
 - i. Meeting Minutes for April 26, 2005
 - The Library Personnel Committee recommends the acceptance of evaluations for Amy Hagen & Jessica James.
 - 1) R. Dance
 - Unanimously Approved
 - ii. Meeting Minutes from May 10, 2005
 - b. Library Policy Committee
 - i. Meeting Minutes from May 3, 2005
 - ii. Revised Severe Storms Policy, Circulation of Materials Policy, Overdue Materials Policy and Line of Responsibility
 - The Library Policy Committee recommends the following action:
 - Approval of the Severe Storms and Circulation of Materials Policies
 - 1) R. Dance
 - No action on the Overdue Materials Policy and the Line of Responsibility
 - iii. Teen gaming Policy
 - No action taken
 - c. Library Planning Committee
 - i. Meeting minutes from May 3, 2005
 - ii. Five Year Capital Plan
 - A motion was made to endorse the 5 year capital plan as prepared by library staff.
 - 1) T. Miskinis 2) M. Halpin
 - d. Library Finance Committee
 - No Meeting

11) Old Business

a. Review library internet use

No Discussion

b. Update on Jerry Brown's health

Jerry remains in Milwaukee through the end of May when he will see his doctor again. The doctors need to make adjustments to his medications at this time. His new kidney is working well.

12) New Business

a. Review reporting on wages, salaries, etc.

A discussion on what numbers should be used to fully represent the total amount of wages, salaries & benefits paid to library staff.

b. Discuss 2005 Waupaca County Budget request

Gerald Murphy, who is also a member of the Waupaca County Board, stated that he did not think we would get the percentage that we are asking for. All county departments have been asked to provide a budgets with a zero increase.

c. Appointment of Acting Director

Motion to go into closed session to discuss wages & compensation for Peg Burington who has taken over the duties of director in Jerry's absence.

- 1) T. Miskinis 2) B. Williams

Motion to return to open session for discussion

- 1) M. Halpin 2) S. Camann

The Library Personnel committee has agreed to meet on Monday May 16th @ 1:00pm in closed session to further discuss wages & compensation.

13) Announcements and Correspondence

a. OWLS Meeting Minutes

No Discussion

b. YSS Press Article

No Discussion

14) Motion to adjourn

Meeting adjourned @ 9.00 PM

- 1) T. Miskinis 2) S. Camann

The next meeting of the Waupaca Area Public Library Board will be June 14, 2005 @ 7:00PM