

WAUPACA AREA PUBLIC LIBRARY
107 South Main Street
Waupaca, WI 54981

Library Board Meeting
June 8, 2004

Present: Richard Dance, Julie Eiden, Taylor Miskinis, Robert Nelson, Brenda Williams,
Michael Halpin arrived @ 7:25 due to City of Waupaca meeting

Also Present: Jerry Brown, Peg Burington, Sue Abrahamson, Ruth Hoppe
Dave DeBolt – Left at 6:50PM

- I. Call to Order
Meeting Called to order at 6:30PM by President Julie Eiden
- II. Roll Call
- III. Approval of Agenda
 - 1) Dance 2) NelsonUnanimously Approved
- IV. Report from Dave DeBolt
Dave is to consult library staff to find the best time of day for the Antique Fibers and Dress show to be open. Dave presented to the board a design for a moveable wall as a possible solution for the expansion of the Young Adult Room.
- V. Secretary's Report
 - a. Approval of minutes from May 11, 2004
 - 1) Dance 2) WilliamsUnanimously Approved
- VI. Treasurer's Report
 - a. Approval of monthly bills \$13,079.46
 - 1) Miskinis 2) DanceUnanimously Approved
 - b. Full time Salaries, Wages & Overtime \$15,904.55
 - c. Part time wages \$9,514.78
 - 1) Dance 2) MiskinisUnanimously Approved
 - d. Fine income report
No Discussion
- VII. Circulation Chart
No Discussion
- VIII. Library Visits Chart
No Discussion

- IX. Department Reports
- a. Director's Report
No Discussion
 - b. Adult Department Report
Peg explained OWLS migration.
 - c. Youth Department Report
To date the Youth Department has collected \$805 in donations for the summer reading program.
A motion was made to allow Sue Abrahamson to attend a continuing education class in Madison, July 5-9, 2004, without using vacation time.
 - 1) Dance
 - 2) WilliamsUnanimously Approved
A motion was made for the library to pay \$215.60 for the class Sue will attend.
 - 1) Williams
 - 2) NelsonUnanimously Approved
 - d. Reference Department Report
Julie Eiden questioned as to weather Dominic needs to updated his training in computer maintenance?" Peg and Jerry think everything is ok for now.
 - e. Reference Chart
No Discussion
 - f. Young Adult Report
SLAG will give approximately \$2000 to expansion of the YA room.
 - g. Interlibrary Loan Chart
No Discussion
- X. Library Subcommittee's
- a. Library Personnel Committee
Minutes from June 3, 2004 meeting
Brenda Williams made a motion that the Library Board accept the recommendation of the Personnel Committee in the approval of employee evaluations of Terra Mobley, Jessica James, Peg Burington, Dona Saunders, Sue Abrahamson & Dominic Frandrup.
Unanimously Approved
 - b. Library Policy Committee
No Discussion
 - c. Library Planning Committee
No Meeting
 - d. Library Finance Committee
No Meeting
 - e. Library Ad Hoc Committee
On June 7, 2004 a meeting was held at Sturm Memorial Library in Manawa with approximately ½ of the Waupaca County Libraries

represented. The representatives attending agreed to send informational letters to town board supervisors and members. No additional meeting has been scheduled at this time.

XI. Old Business

- a. Review library internet use
No Discussion

XII. New Business

- a. Report on County Library Planning Committee
Jerry Brown attended the County meeting on May 24, 2004. Discussion was about how the county funds libraries and why the last plan did not work correctly. The next meeting will be June 10, 2004 and they are hoping to have a plan in place by late July or mid August.
- b. Library Foundation meeting & review of Foundation Membership
The Library Foundation agreed to fund the following requests from library staff - \$100 for Summer Reading Program, \$250 for label printer and labels, \$1,000 for the library newspaper ad. Dave DeBolt asked for job clarification. Who he is to report to – Jerry Brown. Discussion of earmarking new fundraising money for YA room expansion. Peg has given up her spot on the Exhibit Room Committee. Sue will be taking her place.

XIII. Announcements and Correspondence

- a. OWLS meeting minutes
No Discussion

XIV. Motion to adjourn

- Meeting adjourned @ 8:05pm
- 1) Miskinis 2) Dance

The next meeting of the Waupaca Area Public Library Board will be July 13, 2004 @ 7:00PM