

WAUPACA AREA PUBLIC LIBRARY
107 South Main Street
Waupaca, WI 54981

Library Board Meeting
February 10, 2004

Present: Richard Dance, Taylor Miskinis, Julie Eiden, Brenda Williams, Maureen Parent
Paul Hagen

Absent: Bob Nelson

Also Present: Jerry Brown, Peg Burington, Sue Abrahamson, Ruth Hoppe
Dave DeBolt – Left at 6:50PM

- I. Call to Order
Meeting Called to order at 6:30PM by President Richard Dance
- II. Roll Call
- III. Welcome new Board Member Bob Nelson
Bob Nelson was unable to attend the February meeting because of a family illness.
- IV. Approval of Agenda
Approval of the new agenda, passed out at the meeting, with corrections.
 - 1) Eiden
 - 2) MiskinisUnanimously Approved
- V. Report from Dave DeBolt
Dave passed out minutes from the February 5, 2004 Exhibit Room Committee meeting.
- VI. Secretary's Report
 - a. Approval of minutes from January 13, 2004
 - 1) Parent
 - 2) WilliamsUnanimously Approved
- VII. Treasurer's Report
 - a. Approval of monthly bills \$17,557.95
 - 1) Eiden
 - 2) ParentUnanimously Approved
 - b. Full time Salaries, Wages & Overtime \$12,899.69
 - c. Part time wages \$7,777.51
 - 1) Eiden
 - 2) MiskinisUnanimously Approved

- d Fine income report
No Discussion
- VIII Circulation Chart
No Discussion
- IX. Library Visits Chart
No Discussion
- X. Department Reports
 - a. Director's Report
No Discussion
 - b. Adult Department Report
No Discussion
 - i. Summary from Peg of Trustee workshop in Black Creek
Peg Burlington gave a power point presentation of a recent library user survey.
 - c. Youth Department Report
Sue received approval from the City of Waupaca Finance Committee to hold a Hoe-down in the parking lot on August 13, 2004 contingent on receipt of a grant from Farm Technology Days.
 - d. Reference Department Report
No Discussion
 - i. Web Trends report from OWLS
No Discussion
 - e. Reference Chart
No Discussion
 - f. Young Adult Report
No Discussion
 - i. S.L.A.G. Meeting minutes
Peg passed out S.L.A.G. meeting minutes. No Discussion
 - g. Interlibrary Loan Chart
No Discussion
- XI. Library Subcommittee's
 - a. Library Personnel Committee
Meeting will be scheduled the week of February 23, 2004 @ 1:00pm
 - b. Library Policy Committee
Meeting is scheduled for March 2, 2004 @ 4:00pm
 - c. Library Planning Committee
No Meeting
 - d. Library Finance Committee
No Meeting
 - e. Library Ad Hoc Committee
No meeting date set
- XII. Old Business
 - a. Review library internet use
We are still having problems with one family, young children using the internet when parents have forbid it. The children have not been in the past week, but Sue will call the parents if the problem persists.

- b. Update on Library Foundation Fund Drive
Current donation amount is \$8,500.00
- XIII. New Business
 - a. Review some proposed changes to By-Laws of the Library Board
Approved with proposed changes
 - 1) Dance
 - 2) Parent
 - b. Review and approve Waupaca Area Public Libray State Annual Report
Motion to approve the Waupaca Area Public Libray Annual report with proposed changes and authorize board President Richard Dance to sign the report on behalf of the Library Board.
 - 1) Hagen
 - 2) Eiden
 - c. Set up Ad hoc committee to design plan for additional financing from townships
Meeting scheduled for February 16, 2004 will be attended by the Library Board Committee of the Whole. Also Rick Krumwiede from OWLS will be present, to explain how the amounts asked of each township are arrived at.
- XIV. Announcements and Correspondence
 - a. OWLS meeting minutes
No Discussion
 - b. Newspaper article based on Waupaca Area Public Libray research
No Discussion
 - c. Privacy of minors newspaper article
No Discussion
- XV. Motion to go into closed session in accordance with Wis.Stats. 19.85(1)(c) to discuss employee compensation and performance
Motion to go into closed session @8:00pm
 - 1) Dance
 - 2) Hagen
- XVI. Motion to reconvene into open session @8:10pm
 - 1) Dance
 - 2) Eiden
- XVII. Motion to adjourn @ 8:10pm
 - 1) Dance
 - 2) Eiden

The next meeting of the Waupaca Area Public Libray Board will be March 9, 2004 @ 6:30PM